

Tenancy Application Form

Property Address			
Tenancy commencement date		Lease term required	

Important: An individual application must be filled out for every applicant over the age of 18 years.

Please attach copies of 2 recent payslips and 100 points of ID. Originals will need to be sighted upon your successful application. 100 points are as follows;

Drivers licence (40) Passport (40) Birth certificate (30) Medicare Card (20) Credit card (20) Current Payslip (20) Motor Vehicle registration certificate (10) Bank Statement (10) Utilities Invoice (10)

Please ensure any Employers and previous Lessors are able to be contacted on the details provided for employment or rental references, this will ensure your application is processed quickly.

Personal Details

Full name	
Current Address	
Phone Number	(H) (M) (B)
Email Address	
Drivers Licence	
Other persons to be residing at the property (Names and ages)	_____ _____
Smoker Status	

Emergency Contact

Full name	
Address	
Phone Number	(H) (M) (B)

Previous Address (If less than 2 years)	
Period of Tenancy	From / / to / /
Agency/Lessor	
Phone	(B) (M) (Fax)
Email	
Reason for leaving	

Privacy Statement

I _____ the applicant do solemnly and sincerely declare that information provided in this tenancy application is true and correct.

I have personally inspected the property at _____

I wish to enter into an agreement to take tenancy of the premises for a period of _____ years _____ months at a rental of _____ per week and that the rent paid is within my financial means.

I undertake to pay a bond upon signing the residential tenancy agreement and understand that bond and rent as per my lease agreement must be paid by funds transfer and these funds cleared before my tenancy at the above premises can commence.

I understand that rent is due and payable by monthly instalment by the first of each month.

I understand that routine inspections will take place throughout my tenancy as per the residential tenancies act. An initial first inspection will be carried out within the first month of the tenancy and six monthly after this date.

I understand that all persons to reside at the property must be included on the lease agreement and that subletting is not permitted under my lease agreement.

I can confirm I am not an undischarged bankrupt at this time.

In signing this document I hereby give permission for the agent @Home ACT to contact and obtain information from or give information to all relevant referees, credit providers, employers - current or previous, private landlords or real estate agencies I have entered into tenancy or occupancy agreements with, or any other persons or organisations that would assist in establishing my fitness as a tenant. I understand this could also include credit history or tenant databases and any other general information that may contribute to the proper assessment of my application.

Applicant Signature: _____ Date: _____